

Pursue Your Dream of
Becoming a U.S. Citizen!



U.S. Citizenship and Immigration Services



The Immigration Project is conducting an application workshop
for Legal Permanent Residents who are ready to naturalize
(become U.S. Citizens)

Saturday, February 15th, 2020 from 10am-1pm
Harvest Bible Chapel Ministry Center
250 S 1st Street., Monmouth, IL 61462

*See back of this page for workshop
preparation requirements*

Questions? Contact Todd Franks
tfranks345@gmail.com
309.299.2194



DOCUMENT PREPARATION FOR WORKSHOP

This is the list of documents needed to prepare for a Citizenship workshop with The Immigration Project. A Citizenship workshop is where we can do an initial and final legal assessment, fill out all pertinent USCIS applications, and have a case ready to mail by the end of the day.

Please have all of your information and documents together and bring them with you to the workshop. **If you do not have everything on the day of the workshop, there is a good chance that you will be turned away.**

- **SERVICE FEE:** \$50 payable to “Immigration Project”
 - **CASH ONLY:** Exact amount or small bills
 - The Service Fee is separate from the government filing fee
- **BRING THESE CARDS TO YOUR APPOINTMENT:**
 - “Green card” (permanent resident card)
 - Social Security Card
 - Photo Identification
- **IF MARRIED:**
 - Marriage certificate (AND TRANSLATION signed by a competent translator with competency statement)
- **IF YOU OR YOUR CURRENT SPOUSE ARE DIVORCED:**
 - **Dissolution of Marriage** (proof of divorce) papers from YOUR divorce and from any divorces your current husband/wife has had
 - We do NOT need the Parenting Agreement, just the **Dissolution** section)
- **IF YOU GOT YOUR GREEN CARD THROUGH YOUR CURRENT SPOUSE WHO IS A U.S. CITIZEN:**
 - A copy of proof of your spouse’s U.S. Citizenship (Birth Certificate or Certificate of Naturalization)
- **MAKE THESE FOUR LISTS COVERING YOUR HISTORY FROM 2014 TO PRESENT:**
 1. **Trips out of the U.S. more than 24 hours:** Month/Day/Year that you left U.S. and Month/Day/Year that you returned to the U.S.
 - a. *Please note: we will not take time at the workshop to figure this out using your passport. You should write the list beforehand. You will lose your place in line at the workshop if not done ahead of time.*
 2. **Employment:** with full addresses and Month/Year began and Month/Year ended **in the last 5 years** (listing the day is not necessary)

3. **Residences:** with full addresses and Month/Year began and Month/Year ended in the last 5 years (listing the day is not necessary)
 4. **Children (if any):**
 - a. Include the child's full name upon birth, date of birth, and their addresses if they don't live with you
 - b. Includes adult children, current step-children, and children who are deceased
 - c. If your minor child has a green card, please provide a copy of the front and back of their green card.
 - d. *Note: you won't need your children's birth certificates to apply for Citizenship, so you don't have to bring it/them to The Immigration Project appointment. However, you will need it/them when you have the interview with USCIS, and it/they has/have to be translated to English*
- **CERTIFIED COURT DISPOSITIONS FOR ALL TRAFFIC TICKETS, ARRESTS, OR COURT RECORDS**
 - Go to the Circuit Clerk in the County where it happened and ask for a **Certified Court Disposition** for each offense or arrest -- **even for traffic tickets!**
 - The disposition **MUST** show if your case was dismissed or if you had to pay a fine or complete a class or probation or jail term AND if you DID complete the sentence.
 - **FINANCIAL INFORMATION:**
 - Pages 1 and 2 of **your latest Tax Form** 1040 "U.S. Individual Tax Return" or page 1 of Tax Form 1040EZ "Income Tax Return for Single and Joint Filers with no Dependents" for everyone in the home who works
 - **NOTE: The government is currently charging \$725 for a Citizenship application BUT it will be possibly increasing the fees more.** If you or your spouse receive LINK or Medicaid, you qualify for a 100% fee waiver of the government fee and owe nothing. Others may have to pay only \$405 instead of \$725.
 - If you get benefits like LINK, Medicaid, or cash assistance, go to your caseworker and ask him/her to print a new letter for you like this sample letter. This letter must include the signature or stamp of caseworker AND it should also state the date benefits began and when they end or need to be renewed.

(continued)



PLEASE PRINT: MICHELLE K. R. REYNOLDS, SECRETARY
303 South Grand Avenue, 3rd Floor, Chicago, IL 60604
401 South Dearborn Street, Chicago, IL 60607

DOB: _____
Resident: _____
Resident Number: _____
Case Number: _____
Case Number: _____

TO WHOM IT MAY CONCERN:

Please to address the following benefit(s) request:

FOOD STAMPS IN THE AMOUNT OF \$ _____ MONTHLY

CASH IN THE AMOUNT OF \$ _____ MONTHLY

MEDICAL FOR THE FOLLOWING:

If receiving Medicaid benefits only, letter needs to include language stating member is "active" or currently receiving the benefit

Respectfully,

(signature of caseworker)

The caseworker can be reached at:

If you have a voice or TDD phone, please call at 312.930.1111. Call phone numbers on 312.930.1111, TTY, and FAX.

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Once you have assembled all required documents, please call Marianne S. Taylor at (309) 829-8703 ext. 102 or send an email to mtaylor@immigrationproject.org to schedule a pre-screening appointment. At this appointment, we will look at your documents together to decide if you may file a petition to become a US Citizen at this time.